



Arbor Heights PTA

Idea Form

The Arbor Heights PTA Board would love to hear your ideas! Thank you for getting involved and taking the time to share your thoughts. To best focus our energies and promote the most strategic use of all our resources, please take a few minutes to answer the following questions.

Date: _____

Contact: _____

Name: _____

Email: _____

Phone: _____

Name and Description of Idea

Describe your idea and other details you would like us to know

Nature of Idea

Please indicate this idea is for fundraising, a school event or activity, an after-school program or activity, etc.

Who would, directly or indirectly, benefit from this idea?

Indicate if this idea is for all students, a specific grade level, a group, teachers, staff, etc.

Proposed Dates and Locations

Please give us an idea of when and where this idea could take place

Planning and Lead Time Estimate

Please give us an idea of how long this idea would take to plan and implement

Estimates of costs to the PTA

List potential expenses and/or additional sources of revenue

Project Coordination

List the names and contact details for any other volunteers who may like to help with this idea

Please submit your "Idea Form" to the AHPTA President - AHPTAPresident@gmail.com or place it in the AH PTA box located in the AH Office. The AHPTA Board will review your request and follow-up with any additional clarifying questions.