



**Arbor Heights Elementary School PTA**  
**General Meeting Agenda**  
April 20, 2017, 7:00 P.M.  
Arbor Heights Elementary Library

## Attendees

Rebecca Brendel, Jennifer McNeely, Janine Davis, Kristin Hutchinson, Katy Eberle, Tiffany Colman, Stacey Banahan, Katie Hubert, Jessica Raucci, Aaron Utigard, Oriana Souers-Dilley, Darren Dilley, Brandi Pivar, Christy Collins, Justin Hoffman

## Call to Order

Meeting called to order at 7:05 P.M.

## Secretary

Minutes from the February 12, 2017, meeting approved.

## Legislative

- Janine is planning on doing a civic table for Unity Night on Friday, May 5: asking for adults and kids to fill out postcards. We can take pictures, and route them through Facebook. Request for someone to sit with Janine.
- Great legislative work this year!

## Principal

- There will be five kindergarten classes next year: school is growing.
- To Jessica and Arin: Thank you for your wonderful work on the auction. It was a great, successful event and fun.

## Auction

- With employee matching, the auction raised more than \$105,000, which was way above the goal of \$60,000.
- Jessica and Arin are still in the process of collecting small amounts of money and distributing last-minute stuff—if you know anyone who is missing their stuff, contact Jessica.
- Jessica and Arin are preparing thank-you letters to go out to community and recruiting auction co-chairs for next year.
- Jessica and Arin commended the great documentation last year's auction co-chairs, Teri Ohta and Jenaige Lane, produced on how to prepare for and run an auction—even how to do a mail merge. Jessica and Arin added to the documentation as they moved through the auction planning process.

## Nominating committee

Jennifer McNeely and the rest of the nominating committee identified five candidates for the Arbor Heights Elementary PTA Board for the 2017-2018 school year:

- Katie Hubert for president
- Aaron Utigard for vice president
- Tiffany Colman for co-treasurer
- Darren Dilley for co-treasurer
- Katy Eberle for secretary

All nominated persons were approved unanimously.

Jennifer and the nominating committee also identified some chair positions: Jessica and Arin are events chair for next year.

## Presentation

Birds and the Bees: how to talk to your kids about this topic depending on their age.

## Adjournment

8:18 PM