



**AHPTA General Meeting Minutes  
May 21, 2015**

**CALL TO ORDER:** The meeting was called to order by Jonathan Ohta at 6:39PM.

**TREASURER'S REPORT** – Leah Barham & Susan DeFant

**Financials:** The fiscal year will end on June 30<sup>th</sup> for the current PTA term. Please submit your receipts so reimbursements can be processed before the end of the current year. There were additional expenses this year such as spirit t-shirts and keep-n-track that had were not on the current budget. Those expenses will be covered by surplus funds.

**Global Reading Challenge:** \$800.00 from the Global Reading Challenge has not been spent.

**Action:** A motion was made and seconded for Librarian Jessica Lindow to use the \$800.00 surplus from the Global Reading Challenge for purchasing books for the library. The motion was carried unanimously. Jessica Lindow will proceed to purchase books for the school library with the \$800.00 surplus monies.

**PRINCIPAL'S REPORT** – Christy Collins

**End of the School Year:** The end of the school year is approaching and volunteers are need to assist with the 5<sup>th</sup> grade graduation at Camp Long. Jennifer McNeely is coordinating the event, please contact her if you would like to volunteer. Kindergarten promotion will take place in the courtyard on site. A time will be determined at a future date. The end of year awards will be distributed at the all school assembly on June 16<sup>th</sup>. A wrap up communicator will be issued soon. The year book is complete and will be distributed to the students. A special thanks to parent volunteer, Felicia Hyllested for her time and efforts producing the 2014-2015 AHE year book.

**TEACHER LIASON** – Ann Dunbar

The instruction leadership team has been reviewing and writing curriculum to present to the staff in next week's staff meeting. The curriculum they have developed is sustainable and has been reviewed for assessment schedules as well. The Positive Discipline courses continue to be offered to the school by the district at no cost. The upcoming courses focus

on labeling emotions and tools for conflict resolution. SBAK testing is almost complete and will be followed by MAP testing. The only grade level to take both tests is the 5<sup>th</sup> grade.

### **2015-2016 BUDGET PROPOSAL – All**

A copy of the 2015-2016 proposed budget report was presented. For more information about the AHPTA budget, please visit <http://arborheightspta.org/>. The budget committee engaged in many discussions regarding the additional \$15,000.00 income from the auction, literacy, classroom library's, school books, and other needs of the school and teachers. Christy has offered to check in with the teachers to obtain feedback about what they need most. It was determined to allocate a \$1000.00 per teacher to build the classroom libraries. If the budget is approved, the \$1000.00 per teach allocation will be reviewed to determine guidelines such as whether the funds will go to electronic reading devices versus actual books. The purpose of the funding is to improve literacy.

**Action:** A motion was made and seconded to approve the 2015-2016 Budget Proposal. The motion was carried unanimously. The AHPTA will proceed with adopting the new 2015-2016 Budget for the upcoming term.

### **VOLUNTEERS/UPCOMING EVENTS – Jennifer McNeely/Angie Kraft**

**AHPTA Board Mixer:** The AHPTA Board will be hosting a happy hour type of event on June 9<sup>th</sup>, 2015 as a get to know your Board event at the Beveridge Place. The Board will be available to discuss the following open positions for those who have questions: Treasurer, Legislative, Grants, Membership, After School Activities Team, and Events. Everyone is encouraged to invite people they know.

**ASAT (After School Activities Team):** ASAT is in need of volunteers. If there are no volunteers, there will be no after school activities. Other schools have hired staff to coordinate the after school activities programs, however, it is expensive and has not been reviewed for the new budget.

**Golden Acorn Awards:** Please submit your Golden Acorn nominations. The deadline is May 25<sup>th</sup>, 2015.

**AHPTA General Meetings:** SEPT-2015, 6:30PM, Welcome Back BBQ

**ADJOURNMENT:** The meeting adjourned at 7:15PM.

*Minutes recorded and prepared by: Jessica E. Raucci, AHPTA Co-Secretary*